

PART 1 - PUBLIC

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**Decision Maker:** Public Protection and Safety PDS Committee

**Date:** 20<sup>th</sup> September 2011

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** WORK PROGRAMME 2011/12

**Contact Officer:** Helen Long, Senior Democratic Services Officer  
Tel: 020 8313 4595 E-mail: Helen.Long@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Resources

**Ward:** All

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1. Reason for report

This report provides an opportunity for the Committee to consider its work programme and make any necessary adjustments.

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2. RECOMMENDATION(S)

2.1. That the Committee considers its work programme and indicates any changes that it wishes to make.

### Corporate Policy

1. Policy Status: Existing policy. "Building a Better Bromley"
  2. BBB Priority: Excellent Council.
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### Financial

1. Cost of proposal: No cost
  2. Ongoing costs: N/A.
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £344,054
  5. Source of funding: Existing 2011/12 revenue budget
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### Staff

1. Number of staff (current and additional): There are 10 posts in the Democratic Services Team (9.22 fte).
  2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting.
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### Legal

1. Legal Requirement: No statutory requirement or Government guidance.
  2. Call-in: Call-in is not applicable. This report does not involve an Executive decision
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Members of the Committee, to enable them to plan their future meetings.
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

- 3.1 This report presents the Committee's updated work programme – see **Appendix 1**. The Work Programme has been updated following the committee's last meeting and includes all dates for the 2011/12 Council year. The Council's Policy Development and Scrutiny Toolkit provides guidance and on Selecting Topics (chapter 7) and Setting Work Programmes (chapter 8.)
- 3.2 The Executive and Resources PDS Committee recommends that all PDS Committees should monitor the Council's Forward Plan of Key Decisions for their respective portfolios and use it to identify issues where they could contribute views in advance of Executive decisions being made. The last edition of the Council's Forward Plan was published on 15<sup>th</sup> July 2011.
- 3.3 As part of their work programmes, PDS Committees may appoint Member working groups to carry out reviews of particular issues and develop recommendations for consideration by the Executive and the Portfolio Holder.
- 3.4 The Police and Justice Act 2006 put in place provisions under Sections 19 and 20 for the scrutiny of Crime and Disorder Reduction Partnerships. The bulk of these provisions came into force on 30 April 2009. However, the provisions putting in place a Councilor Call for Action for crime and disorder issues, came into force 1 April 2009. The Committee may wish to review its powers under the Police and Justice Act 2006 from time to time.

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme Reports

**PUBLIC PROTECTION AND SAFETY DEPARTMENT FORWARD PROGRAMME 2011-2012**

Report Title	Report Author	Pre-Scrutiny (Y/N)	Referred		Information	Deadline to Helen Long
			From	To		
<b>Public Protection and Safety Policy Development and Scrutiny Committee 28<sup>th</sup> June 2011</b>						
Matter Arising from Previous Meetings	HL	No				
Portfolio Holder Decisions	HL	No				
Schedule of visits	CN/HL	No				
Work Programme	HL	No				
Budget Reports	CM	Yes				
Enforcement Activity – 6 month update	CD	Yes				
Co-opted members.	HL	No				
Fire reduction Officer	CN	Yes			Deferred to 26 <sup>th</sup> July	
<b>Public Protection and Safety Policy Development and Scrutiny Committee 26<sup>th</sup> July 2011</b>						
Matter Arising from Previous Meetings	HL	No				
Portfolio Holder Decisions	HL	No				
Schedule of visits	CN/HL	No				
Work Programme	HL	No				
Budget Reports	CM	Yes				
Licensing Fees	CD					
Out of Hours Noise – Savings Options	CD					
Fire reduction Officer – outcome of discussions	CN	Yes			Deferred	
<b>Public Protection and Safety Policy Development and Scrutiny Committee 20<sup>th</sup> September 2011</b>						
Matter Arising from Previous Meetings	HL	No				
Portfolio Holder Decisions	HL	No				

Report Title	Report Author	Pre-Scrutiny (Y/N)	Referred	Information	Deadline to Helen Long
Police Update					
Schedule of visits	CN/HL	No			
Budget Reports	CM	Yes			
Work Programme	HL	No			
Baseline Youth Project?				Danny Vance to do a report on how the grant was spent?	
OIP Food Safety Inspections	PLH				
Mentoring - Update	JMC/CD			Inc. Structure and spending to go to future meeting	
Vulnerable adults and Elderly Protection - Overview					
Annual report on Safeguarding Adults				Susannah Simpson	
<b>Children and Young People Policy Development and Scrutiny Committee 29<sup>th</sup> November 2011 (members to attend for the first item)</b>					
Youth Offending team Annual Report	<b>CN/KW</b>				
<b>Safer Bromley Partnership</b>					
<b>Public Protection and Safety Policy Development and Scrutiny Committee 25<sup>th</sup> October 2011</b>					
Matter Arising from Previous Meetings	HL	No			
Portfolio Holder Decisions					
Schedule of visits	HL	No			
Work Programme	HL	No			
Budget Monitoring	CM	Yes			

Report Title	Report Author	Pre-Scrutiny (Y/N)	Referred		Information	Deadline to Helen Long
Elderly Protection	CN	Yes			Invite Cora green - Victim Support, Rob Vale – Rogue traders, Susannah Simpson – Elderly Protection team and Maureen Falloon - Age UK	
Partnership Budget						
Police Update						
Youth Offending Team: Annual Update report		Y	From CYP		Considered by CYP on 18/10/11	
<b>Public Protection and Safety Policy Development and Scrutiny Committee 22<sup>nd</sup> November 2011</b>						
Matter Arising from Previous Meetings	HL	No				
Portfolio Holder Decisions						
SBP Agenda		No				
Schedule of visits	HL	No				
Work Programme	HL	No				
Environmental Protection presentation						
Police Update						
DAT	CL/DP				Claire Lynn and Dave Prebble – Reminders sent 2/8/11	
<b>Safer Bromley Partnership 15<sup>th</sup> December 2011</b>						
<b>Public Protection and Safety Policy Development and Scrutiny Committee 24<sup>th</sup> January 2012</b>						
Budget Monitoring	CM	Yes				

Report Title	Report Author	Pre-Scrutiny (Y/N)	Referred	Information	Deadline to Helen Long
Matter Arising from Previous Meetings	HL	No			
Portfolio Holder Decisions					
Schedule of visits	HL	No			
Work Programme	HL	No			
Verbal Update on the out of hours pilot	PLH	Yes			
Police Update					
Youth Offending Service: Outcomes from the Inspection			From CYP		Considered by CYP on 17/12
Mentoring Update	JMg/CD				
CCTV Operation and Maintenance Contract Award	CD	Yes	On forward Plan		<b>PART 2</b>
<b>Public Protection and Safety Policy Development and Scrutiny Committee 13<sup>th</sup> March 2012 (joint meeting with ACS starting in the Council Chamber at 6pm)</b>					
Safer Bromley Partnership Budget					
Strategic Assessment					
Bethlam Hospital - Update					
Beckenham and West Wickham Town Centre Working Party update					
Presentation by James Cleverly					
DAT Annual Report					With ACS
Update on licensing fees					
Update on the Out of Hours Service pilot	JG				
<b>Safer Bromley Partnership 22<sup>nd</sup> March 2010</b>					

Other Items to be scheduled

Integrated offender management/probation
ASBO
Outcome of shared regulatory discussions
Presentation by Safer Neighbourhood Officers
Update of Safer Neighbourhood Officers – Fire Reduction
Baseline
Fire Reduction Officer